



## **Rules of Procedure**

The Stockholm Prize in Criminology is awarded for outstanding achievement in criminological research or in the application of research results by practitioners or scholars for the reduction of crime and the advancement of human rights. The winning nomination is chosen in three stages consisting of 1) an examination of nominations by the Prize Secretariat, 2) a jury short-listing and 3) a jury decision. The jury works independently in accordance with the following rules of procedure, which they recognize upon accepting their appointment.

### **Section 1. Call for nominations**

- (1) The call for nominations for the Stockholm Prize in Criminology shall contain an explanation of the rules for participation.
- (2) The decisions of the jury shall be based on the call for nominations.
- (3) All nominations shall be submitted in electronic form to the Prize Secretariat.

### **Section 2. Examination by Prize Secretariat**

- (1) The Secretariat shall examine the nominations submitted for The Stockholm Prize in Criminology.
- (2) The Prize Secretariat is responsible, in particular, for:
  - checking that the nominations are complete
  - notifying nominators if nominations are not complete
  - requesting additional material, should the necessity arise
  - forwarding complete nominations to all jury members.

- (3) The Prize Secretariat will make a list of the nominations that are complete. If in doubt the Prize Secretariat will collaborate with the co-chairs of the jury.
- (4) Nominations received in any previous years shall be included in consideration for each new year's Stockholm Prize in Criminology selections unless the nomination is withdrawn or the nominee(s) become ineligible. Nominators from any previous year are invited to submit a revised or updated nomination in electronic form by email at any time.
- (5) Nominations may be made by any three individual criminologists, any society of criminology and/or other organization applying or producing criminology. The nominee must be a living physical person, willing and able to receive The Stockholm Prize in Criminology in person and give an acceptance speech on the date required. A member of the jury cannot nominate, nor be nominated for The Stockholm Prize in Criminology.
- (6) The revised official nomination form must be used for nominations, containing name and contact details and references to the work, along with a short statement of nominee achievement.
- (7) The recipient will be required to come and collect The Stockholm Prize in Criminology in person in Stockholm. The winner will not be announced unless and until the recipient has agreed to come to Stockholm.
- (8) The nominations must be made in English. The work to which reference is made in the nomination does not have to be in English, but an abstract in English for the works listed in the reference list is requested.
- (9) The work for which a nomination is made may be either lifetime achievements or specific contributions. Nominations of up to three people contributing to a particular achievement will be accepted.

### **Section 3. The Jury**

- (1) The jury shall be made up of eleven people.
- (2) The jury shall independently nominate winners for the Stockholm Prize in Criminology from the nominations received. The jury may also add person(s) to a received nomination.
- (3) The jury shall be self-perpetuating and decide on filling its vacancies on a rolling schedule so that not more than 1/3 of its positions are renewed at any given meeting.
- (4) The jury shall make its decisions independently.
- (5) The members of the jury shall work in an honorary capacity.

### **Section 4. Decision-making**

- (1) A quorum shall exist when six members of the jury are present.
- (2) Each member of the jury shall have a single vote.
- (3) Decisions shall be made by simple majority. Abstentions shall be permitted. If the number of abstentions exceeds the number of yes votes, the candidate concerned shall not be deemed to have obtained a majority.
- (4) The decision of the jury shall be final.

### **Section 5. Jury Short-listing**

- (1) The jury shall undertake a first selection of the candidates for The Stockholm Prize in Criminology.
- (2) The jury shall make its decisions independently.
- (3) The jury shall be responsible, in particular, for:
  - examining the entries to establish whether they are worthy of a award
  - selecting a short-list of five potential winners.
- (4) In assessing the entries, the jury shall ascertain whether they fulfil the criteria laid down in the call for entries.
- (5) Before the selections begin, the members of the jury shall be given sufficient time to examine the entries submitted.

## **Section 6. Jury Decision on Awarding Prize**

- (1) The jury shall select from among the short listed nominations the person(s) to be awarded The Stockholm Prize in Criminology.
- (2) Before the meeting begins the members of the jury shall be given sufficient time to examine the short-listed entries.
- (3) The jury's decision shall be final.

## **Section 7. Confidentiality and Data Protection**

Since individual data will be processed during the selection procedure, all the members of the secretariat and the jury shall be bound to observe secrecy and to handle the entrants' documents with care.